

DELTA STATE UNIVERSITY

PRESIDENT'S CABINET

Minutes

Meeting date: June 26, 2023

Members in attendance: Dr. Dan Ennis, Dr. Ellen Green, Dr. Christopher Jurgenson, Mr. Mike Kinnison, Mr. Rick Munroe, Dr. Andy Novobilski, Ms. Holly Ray, Dr. Michelle Roberts, Ms. Haley Rooks, and Mr. Larry Wakefield (recorder – Ms. Claire Cole)

Members not in attendance: Dr. Eddie Lovin

Guests: Dr. Edwin Craft, Associate Vice President for Finance and Administration

Call to Order: A regular meeting of the President's Cabinet was held in the President's Conference Room on June 26, 2023. The meeting convened at 1:30 p.m. with Dr. Ennis presiding.

APPROVAL OF THE MINUTES

On motion by Dr. Jurgenson and seconded by Dr. Green, all Cabinet Members present and participating voted unanimously to approve the Minutes of the Cabinet Meeting held on June 12, 2023.

GENERAL OVERVIEW

- Dr. Ennis gave an overview of the activities and events from last week. The Enrollment Group met for the first time, and it was a good meeting. Dr. Ennis met with Coahoma Community College President Valmadge Towner, and he received a tour of the campus. Dr. Ennis would like to develop a memorandum of understanding between Delta State and Coahoma Community College. He will invite Dr. Towner and others to campus to discuss the 2+2 program. Dr. Ennis and Mr. Munroe met with members of Mississippi's Congressional delegation last week – Congressman Bennie Thompson, Senator Cindy Hyde-Smith, and Senator Roger Wicker. While in Washington, D.C., Dr. Ennis and Mr. Munroe also visited with Delta State donors General and Mrs. Bob Noonan.
- Mr. Kinnison gave an update on Athletics. The football, women's basketball, and baseball teams held camps last week. Several areas within the Athletics complex are undergoing remodeling and renovation work including the football dressing room and the baseball press box. Athletics staff are reviewing the new production standards issued by the Gulf South Conference for broadcasting and video streaming with FloSports. Athletics staff are meeting this week to do a review of the past year to determine best practices and prepare for the upcoming year.
- Mr. Wakefield shared an update on Facilities projects. Hail damage was sustained by almost all roofs on campus leading to leaks. The hail storm caused approximately \$5 million in damage. Dr. Craft has reached out to Mr. David Buford at IHL for guidance on the insurance process and timeline for starting repairs. The current claim for the hail damage will be open for two years. The chiller behind the H. L. Nowell Union is leaking.
- Dr. Ennis shared with Cabinet members some of the meetings and events planned for this week. The Legislative Facilities Tour is scheduled for Wednesday. The attendees will begin with lunch at the President's home followed by a presentation and tour. The Foundation Board Executive Committee

meets with Dr. Ennis on Wednesday, as well. Delta State will observe the 4th of July holiday on Monday, July 3 and Tuesday, July 4. The next Cabinet meeting is scheduled for Tuesday, July 11.

CABINET TOPIC

None

BUSINESS

Action

Position Request Form Mr. Wakefield

Mr. Wakefield provided a revised Position Request Form for Cabinet approval. The justification question was edited to emphasize the impact on students. Also, the deferment date for hiring was changed to August 14, 2023.

Motion: Moved by Mr. Wakefield to approve the revised Position Request Form and seconded by Ms. Rooks. The motion was approved.

Discussion

Organizational Chart FY24..... Dr. Roberts

Dr. Roberts presented to Cabinet members a revised organizational chart for FY24. All changes should be submitted to Ms. Cole by Wednesday. The organizational chart will be final as of July 1, 2023.

Budget Update Mr. Wakefield

Mr. Wakefield shared a budget update with Cabinet members. Mr. Wakefield and his staff are preparing to close out the fiscal year, and it will end in a deficit. To achieve a balanced budget, Mr. Wakefield and staff, along with Dr. Ennis, will review all designated funds for budget assistance in reaching a zero balance. Dr. Ennis does not want to charge an across the board tax on all designated funds as it could affect the student experience. For FY24, Dr. Ennis believes the university should make a shift to the encumbrance of funds with purchase orders instead of invoice-based budgeting and use of procurement cards.

Recruitment Update/Overview..... Dr. Lovin

In the absence of Dr. Lovin, Dr. Novobilski provided an update on recruitment. The enrollment updates from Ms. Chrisa Mansell were provided last Wednesday. The headcount and FTE for Summer II and Fall 2023 are 30% higher than this time last year.

Institutional Effectiveness and Planning Dr. Novobilski

Dr. Novobilski shared with Cabinet members an update on institutional effectiveness and planning. Arrangements for the SACSCOC on-site visit in February 2024 are being made. Each vice president is reviewing portions of the reaffirmation narrative. The final reaffirmation packet will be ready soon for review by Dr. Ennis.

INFORMATIONAL/CALENDAR ITEMS:

- Summer II begins, June 26
- Legislative Facilities Presentation and Tour, June 28, 11:00 a.m., President’s Home
- 4th of July Holiday, July 3-4
- Cabinet Advance, July 18, President's Home

NEXT MEETING:

- Next Cabinet Meeting – Tuesday, July 11, 2023 at 1:30 p.m.
- Next Cabinet Meeting Topic – TBD

Adjournment: The meeting adjourned at 2:33 p.m.